



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबद्धता - School Affiliation Re-engineered Automation System (SARAS) 3.0
(Session : 2023-24) (For Class 9th & 11th)



Letter Details

NO : CBSE/1631469/SL-90170-2324/2023-24

Dated: 03/04/2023

The Manager,

SARASWATI GENIUS SCHOOL

JAITU, BATHINDA ROAD, DISTT FARIDKOT

PUNJAB ,FARIDKOT , 151202

(M: 9779312620)

SUBJECT: -SECONDARY LEVEL SWITCH-OVER FROM OTHER BOARDS-regarding.

Ref : Application No.: - SL-90170-2324 Dated:07/01/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Secondary Level Switch-over from other boards as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1631469
School No	23682
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Switch Over from Other Boards
Period of affiliation	01.04.2023 to 31.03.2028

Sl. No.	GENERAL CONDITIONS - The school is directed to ensure that :
1.	The total number of section of the school shall be restricted to 12 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 7 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.

Sl. No.	CONDITIONS FOR COMPLIANCE
1	The total number of section of the school shall be restricted to 12 (as per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2	The category of the school be treated as Fresh Affiliation upto Secondary Level. The school vide letter dated 27/03/2023 uploaded in the mandatory public disclosure mentioned that, the school has stated that while applying on SARAS portal, they have wrongly chosen the category Secondary Level Switch over from other Boards in place of Fresh Affiliation upto Secondary Level. the school is directed to upload the same letter on SARAS portal with other compliance within next 3 months.
3	The CWSN toilets are not disabled friendly, no handle/support are there. The school is directed to make the CWSN toilets disabled friendly in accordance with the provisions laid down in RPWD act within 3 months and submit the compliance. CBSE circular No.5/2023 may be referred to construct the ramp and CWSN toilets.
4	The school shall conduct training of its teachers with CoE Chandigarh within 3 months and submit the compliance.
5	The composite lab does not have work stations with proper utilities.No seating/storage is seen.The maths lab looks like a temporary arrangement with only a table with a few equipment.The library is seen as under stocked and no separate reading area for staff is seen. The school shall upgrade its labs and library as per SoPs of the Board and submit compliance within 3 months on SARAS. Failure to submit compliance of the pints mentioned above within the prescribed time limit shall invite financial penalty against the school.

6	The school shall get all the mandatory certificates renewed periodically.
7	The school is directed not to remove the mandatory disclosure section from its website and the videography link of the inspection /infrastructure from YouTube.

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with ‘H’ above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
The number of sections and students shall be restricted as per the actual facilities in the school.				
For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

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